

# Instructions for Completing Virtual Camp Med 2023 Online Registration

- 1) Open a web browser and type the following address: <https://formstack.io/3E485> (case-sensitive)
- 2) Select the Northwest AHEC Health Career Program you are registering for:  
Click on the small magnifying glass in the text box, then scroll all the way up until you see the search box, insert the word “Virtual” then click Search.

If using a mobile device: Click on the Program Name, then scroll down the page until you see **Done** and click it.

If using a computer: Click the program name and **click Done** located under the list of programs.

Complete the **Student Details** section: All items with a red asterisk (\*) are required fields.

- First Name \*
- Middle Name
- Last Name \*
- Suffix (Jr., Sr., III)
- Birthdate \* (tap in the text box and use the pop-up calendar to find your birthdate, then click Done in the pop-up)
- Ethnicity \*
- Race \* (click the down arrow in the below the word “Race” and select the best answer and then click Done at the top of the drop down)
- Gender \*
- Mobile Phone
- Please enter the Student’s Email address \* (Please do not use the parent’s email)
- Home Street \* (house number and street name and apt#, if applicable)
- Home State/Province \*
- Home Zip/Postal Code \*
- Home County \* (Tap the box titled “select an item.” Then select your home county from the drop-down menu)
- Are you from a disadvantaged background? \* (answer to the best of your knowledge)
- Do you currently live in a rural community or did you grow up in a rural community? \*
- Do you currently live in a (medically) underserved community or did you grow up in a (medically) underserved community? \*
- Parent/Guardian Name
- Parent/Guardian Email
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Complete the **Education Details** section:

- Please enter your school’s name and select \* (click the magnifying glass in the text box, then scroll all the way up until you see the Organizations/Organization Types listed. Above the list is a search box – type your school’s name in the box and click search, select your school, then scroll down the page and click Done) If your school is not listed, please select: School Not Listed. If you are home schooled, please select: Home School
- Select your grade level \* (click in the “select an item” dropdown box, then select Student K-8 (primary) or Student 9-12 (secondary))
- Select your grade \* (click in the “select an item” dropdown box, then select your grade)
- Enter your expected Graduation Date \* (tap in the text box and use the pop-up calendar to find your estimated graduation date, then click Done in the pop-up.
- **Click Submit** (bottom right corner) to complete your online registration.